

Date 18/08/2022
Time 06:30 PM - 08:24 PM
Location
Present Secretary - Coolum Surf Club, President - Coolum Surf Club, Deputy President - Coolum Surf Club, Treasurer - Coolum Surf Club, Training - Coolum Surf Club, Junior Activities Chairman, Club Captain - Coolum Surf Club, Surf Sports - Coolum Surf Club, Member officer
Absent
Note Taker Secretary - Coolum Surf Club

Agenda

1. Welcome

Meeting opened at 6.30pm

IN - welcomed the MC members and thanked everyone for agreeing to come in before the meeting to meet with the photographer. Congratulations were passed on to Noel as our new Member Officer. The MC wished good luck to John Roderick at the State Conference.

IN tabled the rules of debate from Branch Presidents governance session and recommended that the MC review and adopt.

2. Disclosure of Interest & Declaration of Confidentiality

1. All members are to declare any conflicts of interest regarding the agenda items to be discussed
2. All members are to declare they understand and will abide by the code of conduct for Administrators, Directors and Officers and will maintain strict confidentiality of matters discussed at the meeting.

There were no conflicts disclosed and all members agreed to keeping discussions at the meeting confidential.

3. Previous Minutes

Previous Months Minutes Attached

Motion: To adopt the previous minutes as a true and accurate record. Proposed AM and seconded RB.

4. Business Arising From Previous Minutes

1. Carla G to advise Boat Section about MC guidelines for boat launch - DONE
2. Anne M to check with Surf Sports Officer on boat inventory and are any boats going when the new one arrives – advised that it is likely the Tremco boat will not be required. GW to confirm.
3. Stephen F to send style guide to JAC and Surf Sports for distribution. DONE
4. Anthony to provide 25 hour members option for next meeting. To be discussed.

5. Correspondence In

1. Mal Wright (General Manager) - revised plans for Club Redevelopment to include 2nd Lift for your MC members information. Noted.
2. Mal Wright - Caretaker's Works Report for July 2022. Noted.

NOTED

6. Correspondence Out

NONE

7. Treasurers Report

Financial documents forming the monthly accounts. Moved that the Treasurers Report for August be accepted. Moved AM, seconded JB.

8. Decision #1 - Vehicle Replacement Policy

For review and approval at the MC meeting.

ENDORSED

9. Decision #2 - Judiciary Report into Awards Night Matters

MC to consider the JC recommendations for each member.

THE MC ENDORSED THE JC REPORT - agreed to send confirmation to the members involved to advise that the MC has endorsed the findings of the JC in full. Communications to include details for those members suspended about that process and their access to facilities.

It was agreed to advise the membership through the Weekly Newsletter that a matter that was before the JC about Awards Night, that the matter/s were referred to the JC which has reached an outcome and that and that the matter has been closed.

It was agreed to advise Supporters Club via the General Manager about the outcome of their complaint.

TASK - SF to completed all the above comms.

10. Decision #3 - Oxy Back Pack Purchase

The proposal from the Club Captain and Chief Training Officer is to purchase 3 X Oxy Back Packs as per the AW email 10/08/2022(attached)

ENDORSED

11. Decision #4 - Surf Boat Coach Pay Increase

This matter has been held over from last MC meeting. Nic Lowe's increase was endorsed. In relation to Dave Tomba his wage increase raised some questions which we need to work through at this meeting. Some of the documentation that supports some of the questions is attached courtesy of the General Manager. According to Mal the surf boat coaches increase is above the award rate. The proposed increase is \$10 per hour less than Dave had requested.

ENDORSED – There was discussion about performance criteria and review process. MC satisfied that the coach has meet his KPIs. The MC noted that the Surf Boat coach remuneration is as a casual employee and is in line with the Board & Ski Coach remuneration.

12. Decision #5 - ██████████ Long Service Membership

██████████ currently is a Past Active Member and wishes to become a Long Service Member. Voting is now open on this proposal from Phil. In the Constitution the following clause describes the privileges available to that type of membership:

(iii) Past Active Members

A Past Active Member shall: A. have held an SLSA Bronze Medallion and been an active patrol member for a minimum of three (3) years; and B. have the right to be present but not to debate or vote at General Meetings.

The clause is silent on whether the member has use of the Club's facilities.

ENDORSED that ██████████ membership application not be accepted on the basis that acceptance is not in the best interests of the club.

13. Decision #6 - New Radio and Member Officers

The appointments of Logan Pieters as Radio Officer and Noel Boxer as the Member Officer has already endorsed by the Executive but now needs to be ratified by the Management Committee.

ENDORSED

14. Decisions #7 - Sale of SSV

Endorse the sale of the SSV to Nic Lowe who was the only member that responded to the EOI. Nic matched the valuation of \$6500.

ENDORSED

15. Decision #8 - Sale of Large Gear Trailer

Endorse the disposal of the large gear trailer as not fit for purpose.

ENDORSED

16. Decision #9 - 22/23 Budget

Endorse the Budget for 22/23 season as tabled.

ENDORSED

17. Decision #10 - \$80 SLSQ Membership Subsidy

Endorse the \$80 SLSQ membership subsidy be applied towards the free membership for members who have completed the required hours i.e. the club subsidy for those members who are eligible for free membership will be \$70. Members who are not eligible for free membership will be charged \$150 and receive the \$80 SLSQ subsidy.

ENDORSED

18. Decisions #11 - Request for Payment of Invoice for Boat Equipment including Croker Oars

Endorse the purchase of the equipment for Boats Section. Croker Invoice total is \$8,289.55 for oars, rowlocks etc

ENDORSED

19. Decision #12 - Use of Gym by Non-Members

Jessica Averla the Boat Captain has asked if non-members can use the rowing ergometers in our gym - see attached email for details.

ENDORSED **not to allow non-members into gym**

Task - SF to correspond with Jessica

20. Decision #13 - Surf Boat Signage by Graphix

Attached is the artwork for the Surf Boat for approval - Greg Woodward will be at the meeting and tell us the quote.

ENDORSED – conditional on the club logo to be in compliance with the clubs Style Guide

21. Decision #14 - Purchase of Boat Cover

The Surf Boat Section requested to buy a cover for the new boat. Refer supporting documents and photos. Coast \$990 from Car and Boat Upholsters

ENDORSED

22. Discussion #1 - Draft Bus Use Policy

For review by committee members and discussion.

Endorsed in principle subject to advice from JB

23. Discussion #2 - Competitor Funding

Jessica Averla has asked a question of the Treasurer which has triggered this item to be listed for discussion.

Draft Competitor Funding Policy be distributed to MC members at next meeting.

24. President's Report

Key Activities Last Month

- Attended Branch Presidents Governance Training - summary to be sent separately
- Meeting with SSO, Surf Boat Captain and Surf Boat Coach
- Ongoing discussions re Tomba complaint
- Ongoing review of By-laws
- Ted O'Brien photo op
- BRD options re supporters renovation

Key Activities New Month

- Prep for start of season
- Schedule strat plan review
- Induction pack for MC members and officers
- SLSQ State Conference attendance
- Finalise review of By-laws
- Charity Golf Day
- Supporters Life Member function

Issues for discussion

- All to think about approach to Friday Member catch-up
- Review of Constitution Objects
- Coolum Weekly format review with Carla & Alice Sweetman
- Prep for lifesaving appeal week

NOTED

25. Deputy President's Report

JB asked re the status of the By Laws review. IN advised that SLSQ are close to releasing model By Laws and we will consider adoption when they are available.

26. Secretary's Report

SF thanked the MC members for becoming familiar with the Decisions meeting software. SF requested that next month MC members load their documents directly into Decisions.

27. Club Captain's Report

1. Application for RWC has been endorsed
2. Frank Liberato has been appointed as Peregrine S.L.S.C. Club Captain. The MC offered their congratulations to Frank L on the appointment. Noted that some Coolum Members may help with patrols.
3. Patrol operations manual change was noted
4. Patrol Hours recording – noted the SLSQ direction that members must only log patrol hours for the hours they are rostered on for as per their patrol service agreement or as requested for the State Operations Centre. Members cannot claim patrol hours for patrol setup or pack down. The club may wish to classify this as a different category.

NOTED - MC endorsed recording hours compliant with SLSQ requirements. The Club will subsequently adjusted eligibility criteria adjust competitor subsidy etc.

There was a discussion about member events and the clubs requirement to comply with responsible service of alcohol obligations. IN proposed we move to monthly members BBQs. for future OLGR permit. RB suggested we combine an event with Nippers.

Task - NB to come back with suggestions and whether members would be interested in a monthly social event.

Form for Special Consideration and or Tertiary Education presented by AW for members who are unable to meet the rostered hours patrol requirements. This would be instead of introducing a part time membership category. AW will send around for comment. ENDORSED the model in Principle.

28. Surf Sport's Officers Report

Added in Sports Coach and Boat Section reports for information.

GWO advised that there no competitor interest in the Hervey Bay Masters.

29. Member Officer's Report

Endorsed proposal for member survey to be progressed by NB who is also planning on visiting each patrol to get feedback.

30. Chief Training Officer's Report

NOTED

31. Junior Activity Chairman's Report

Nipper shed clean-up has been updated. The Asset Register has been updated
Pool proficiency - lanes have been booked with some one-on-one bookings made for those that cannot attend the advertised dates
Current Nipper numbers - 146 with approx 20 pending
JAC Branch Membership Forum 27/8/22
Another Forum on the Wed night after 27th that RB is going to.
Age Mgr Briefing being held 19/8/22

NOTED

32. Administration Report(A) - Blue Card

Motion: The that Blue Card Report be endorsed

NOTED AND ENDORSED

33. Administration Report(B) - WorkCover

Motion - That the WorkCover Report be endorsed.

Leaf Buzoli
Oscar Grimshaw

NOTED AND ENDORSED

34. 35 - Administration Report(C) - Drivers Licence Expiry Report

Motion: That the Drivers Licence Report be endorsed.

NOTED AND ENDORSED

35. Administration Report(D) - New Memberships and Transfers

Motion: That the New Memberships and Transfers Report be endorsed.

New Memberships

- Kimet Adil
- Linc Parsons

Transfers:

IN (all relating to nippers)

- Maya Falkbring
- Rebecca Falkbring
- Jakob Falkbring
- Bryce Bawden
- Lincoln McGarry
- Krystie Henry

OUT

- Frank Liberato (dual with Peregian)
- Liam Daly (Burleigh Heads)
- Patrick O'Shaughnessy (was intending to join with patrol 11 but now wanting to transfer to Peregian)
- Jason Van Der Walt (patrol member moved to Noosa)
- Jordan Van Der Walt (nipper member moved to Noosa)
- Morgan Van Der Walt (nipper member moved to Noosa)

2022-2023 renewed members endorsed as per table.

NOTED AND ENDORSED

36. Administration Report(E) - Grants Register

MC members to advise Administration and the Treasurer of any items to add to the wish list for upcoming grants.

NOTED

37. Administration Report(F) - Sponsor Register

Update on the status of our sponsors.

NOTED

38. General Business (#1) - Endorse J.A.C. minutes.

Junior Activities Committee Minutes – attached plus copies from June & July that weren't included in July meeting

39. General Business (#2) - Endorse Supporters Committee Minutes

Supporters Committee Minutes - Not Available

40. General Business (#3) - Endorse Joint Building Committee Minutes

Joint Building Committee Minutes - Not Available

41. General Business (#4) - Endorse Joint Finance Committee Minutes

Joint Finance Committee Minutes - Not Available

42. General Business (#5) - Gym Committee Minutes

Gym Committee Minutes - Not Available

43. Standing Agenda Items

Motion: That the MC endorse the club activities and training locations as detailed below:

Bronze

All Sunshine Coast and Noosa beaches, Maroochy River and Aqua Park.

IRB

All Sunshine Coast and Noosa beaches, Maroochy River, Noosa River, Mooloolaba River and Marshes Lagoon.

Surf Boats

All Sunshine Coast and Noosa beaches, Maroochy River, Noosa River, Mooloolaba River, Brisbane River and Marshes Lagoon.

Juniors

All Sunshine Coast and Noosa beaches, Maroochy River, Noosa River, Mooloolaba River, Brisbane River and Marshes Lagoon.

Surf Board- Riding

All Sunshine Coast and Noosa beaches.

Surf Craft

All Sunshine Coast and Noosa beaches, Maroochy River, Noosa River, Mooloolaba River, Brisbane River, Marshes Lagoon and Aqua Park.

ALL CLUB ACTIVITIES AND TRAINING LOCATIONS WERE ENDORSED

44. Participation in Qld Lifesavers Appeal Week (1st - 9th October)

Primarily online donation drive. Will need support from all members and sections on this to promote and share via social media. Support will be needed from the sections to run BBQ both weekends for approx 2 hours for members and public and have the tins at the club instead of the shopping centres. If anyone is interested in helping to drive please get in touch with Carla

ENDORSED

45. Long Service Leave Request

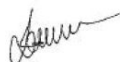
Nicole Neale - Meets 375 hours and 10 years. The MC endorsed the request and thanks Nicole for her service.

ENDORSED

46. Meeting Closed – 8.24pm**47. Next Meeting Date 15TH September 2022**

Endorsed by:

Ian Norman



Stephen Foote

