

Date	19/01/2023
Time	06:00 PM - 08:00 PM
Location	Supporters Meeting Room
Present	Secretary - Coolum Surf Club, Training - Coolum Surf Club(on Teams), President - Coolum Surf Club(On Teams), Treasurer - Coolum Surf Club, Club Captain - Coolum Surf Club, Surf Sports - Coolum Surf Club, Member officer, Junior Activities Chairman
Absent	Coolum Surf Club Deputy President
Note Taker	Secretary - Coolum Surf Club

## Agenda

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### 1 - Welcome

Meeting started at 6.20pm.

IN - First meeting for 2023. Congratulations to AW and the vice captains for keeping everyone safe on the beach during the busy time. Congratulations to GWO on his Derwent 34.5km swim success.

### 2 - Disclosure of Interest & Declaration of Confidentiality

1. All members are to declare any conflicts of interest regarding the agenda items to be discussed
2. All members are to declare they understand and will abide by the code of conduct for Administrators, Directors and Officers and will maintain strict confidentiality of matters discussed at the meeting.

All members confirmed their commitment to the confidentiality. No conflicts were noted.

### 3 - Previous Minutes

A. Previous Months Minutes Attached

Motion: To adopt the previous minutes as a true and accurate record.

Accepted – Moved AM, seconded AW. All agreed.

### 4 - Business Arising From Previous Minutes

1. SF - EOI's for MPIO and CSC communicated to members by Newsletter and responses received – progressed. See Decisions.
2. NB - Friday Night draws underway for the past two weeks - Winners - Del and Paul G
3. SF - SLSQ Ethical Standards advised of outcomes of complaints.

### NOTED

IN - Congratulations to NB for initiating the Friday Night member draw started.

### 5 - Correspondence In

1. JAC - notice from Nipper Chair of the time, date and place of their AGM(email attached)
2. Ron Trembath - request for boat trailer rego papers to transfer the registration from the CBSLSC to RT(email attached)
3. Diana Owen - seeking meeting venue for the Wedge Committee.(email attached)

**NOTED**

## **6 - Correspondence Out**

1. Ron Trembath - arranged for Gary Barben to collect rego papers from Admin Reception.
2. Ernie Burrows - letter of appreciation and support from Management Committee
3. Riccardo Cornacchia - letter of appreciation and support from Management Committee.
4. Senior Sergeant Hardy Wirth - condolences and support for the loss of two of the Police family on the Western Downs.

**NOTED**

## **7 - Treasurer's Report**

Financial statements and report that for the past month attached.

AM moved that the Treasurers Financial Report for December 2022 be accepted. Seconded by NB

**ENDORSED -**

Additional info:

- Golf Day – 2022 financial position finalised with additional income of \$16k identified. 2023 budget indicates \$10k surplus and will proceed.
- Asset register will be updated for the FY with assistance from admin team and relevant MC members.
- 23/24 budget will separate capex (>\$1k) from operational spend.

## **8 - Decisions**

The following items required a decision by each member of the Management Committee individually before the meeting or in concert at the meeting.

9 -

[REDACTED]

[REDACTED]

**ENDORSED**

**TASK** – IN agreed to coordinate a Managerial Guidance Session with [REDACTED] Support offered by SF and AW. Minuted at Executive Meeting.

## **10 - Decisions #2 - Bus Use Policy**

A request was made by Hardy Wirth (Lifesaving member and the Patrol Commander at the local police station) for use of our bus. The reason for the request was to take some of his officers to the funeral of the Police Officers who were killed on the Western Downs. It was identified in the process of gathering support for this to occur that the Bus Use Policy had not been formally endorsed by the MC. The MC Executive agreed that that the club lend the bus in support of our emergency services colleagues.

**ENDORSED** The Bus Use Policy was endorsed. The MC further agree to change the CTP insurance cover back from a Charity Concession to ensure that CTP cover was in place for potential non-club use.

### 11 - Decisions #3 -

### 12 - Decisions #4 - EOI Child Safety Coordinator

Jake Harris has submitted a response for this role. He was the only responder.

**ENDORSED** – Jake Harris the first CBSLSC CSC

### 13 - Decisions #5 - EOI Member Protection Information Officer (MPIO)

Paul Coolican who has acted as an Investigator for judiciary matters has offered to help in this role. Nicole Woods was a late applicant.

**ENDORSED** that PC and NW join KS in the MPIO team.

### 14 - Decisions #6 - The Wedge

The Wedge committee have sourced insurance for their event separately which means the event will not be a lifesaving special event. They have also received confirmation that the event is to be a qualifying event for the World Championships. A request for support for the event was tabled which included borrowing equipment (tables & chairs) and first aid support.

**ENDORSED** – the MC endorsed the equipment request and endorsing seeking EOI from members to assist with the first aid requirements. The Secretary will be the Wedge Committee when First Aiders/ART are confirmed.

### 15 - Decisions #7 - Asbestos Removal from Coolum West Tenancy and Other Matters.

Gail King (daughter of the current tenant) has advised the President that she is looking to place her mother in an aged care facility. In her email attached she presents a case for NOT removing the asbestos and causing further disruption to the tenant. The proposal is to cancel the asbestos removal. There is another proposal to continue with the mould removal. The second proposal is an issue for the health and safety of the tenant/s. IN explained the conversation with GK

**ENDORSED** – agreed to stop asbestos removal and continue with mould removal through R&W

### 16 - Decision #8 - Australia Day Awards

The following volunteers have been recommended to the MC in relation to the local 2023 Australia Award nominations.

1. Dave Cush - Citizen of the Year
2. Riccardo Cornacchia - Volunteer of the Year.

**ENDORSED** – RC and DC for our nominations for the Local Australia Day Awards

### 17 - Decision #9 - Events for endorsement and key dates for next 6 months

- **Bay to Beach** 28th Jan, Coolum Beach - Special Event App Approved. J Appel event coordination
- **Bunnings BBQ** 29th Jan, Noosa - Special Event App Approved. J Brown event coordination, fundraising for IRB
- **Club Champs** 4th Feb, Coolum Beach - Special Event App Approved. G Woodward MC member responsible
- **Nipper Presentation & AGM**, 26th Feb, Coolum Aqua Park - Special Event App required. R Bauer MC member responsible
- **Golf Day** 17th March, Peregian Golf Course - Special Event App required, P Norman & Admin event coordination. A McGill oversee budget
- **Annual Report** Feb - May - Admin coordinate. MC member overseeing/assisting with coordinating I Norman
- **General Meeting** March Date TBC, Coolum Beach - MC member responsible S Foote

- **Coolum Wedge** 24th - 26th March, Coolum Beach - Special Event App required. TBC MC member responsible
- **Presentation Night** 27th May, Coolum State School - Special Event App required MC member responsible A Waring with Admin event coordination
- **AGM June**, Coolum Beach

## ENDORSED

### 18 - Potential Complaint - [REDACTED]

[REDACTED]

IN and AM presented reasons why we need to proceed with Managerial Guidance [REDACTED]

## ENDORSED – [REDACTED]

**TASK** - AW and GK to speak to CS.

### 19 - President's Report

Key Activities from last month

- Working with the JBC on lifesaving priorities and program
- Meeting and follow up with trainers re the recent complaints
- Review of strategic plan status
- Meeting with Ernie Burrows - general catch-up
- Worked with supporters on the Peregian Springs Rec club opportunity - not successful

Key Activities for the next month

- Close out the actions arising from the trainer meeting
- Work through the strat plan 2H season priorities with each MC member
- SLSQ meet & greet follow up
- Follow up youth forum initiatives

Issues for discussion

- Youth Officer - no-one has put their hand up. Do we set up a Youth Committee of interested members to spread the workload?
- Female member forum - propose we progress
- Timing for the next General Meeting

IN leaves meeting around 7.15pm

### 20 - Deputy President's Report

NOT PRESENT – NO REPORT

### 21 - Secretary's Report

1. General Meeting Date?
2. Inductions started with Youth Members - eight young members have now been inducted with their parents in attendance.
3. Continuing complaints to address with support from SLSQ.
4. EOI's published for MPIO and CSC

Strat Plan Actions:

1. Two or three -1H tasks completed. Third task of workshop with MPIOs and CSC doable this season but NOT started.
2. Three tasks for 2H are all doable but not until end of season when there is a bit of breathing space.

SF – addressed a number of issues he had around the Complaints Resolution process and governance in sport generally.

## 22 - Club Captain's Report

Excellence Awards Dinner is scheduled for Saturday 27th May 2023. Looking at same budget & suppliers as past two years (approx \$21-\$22k). No theme, dress smart/cocktail. Will start working with admin to get bookings confirmed and invitations out in February.

AW praised the level of energy on patrols during Christmas and New Year's and mentioned Stumers Creek flags process.

## 23 - Surf Sport's Officers Report

Previous month

- Great results for boat crews
- positive numbers at board and ski training
- pool training steady with new members attending.

Looking forward

- Branch and States - nominations and team selection - GW to work with Nic/Jodie etc
- Club Champs - would be good to spread the word around if possible.
- Aussie - currently board rider (circa 7) and 2 boat crews have presented interest.

Issues – The Surf Boat Coach complaining about gear, contract and Ocean Thunder costs.

Gear - believes he has to beg borrow and steal everything and the club is light on money. I have requested what he is referring to and he basically said 'everything'. I have asked Jess Arvella to advise the areas in which the boat section feels they are not being supported, will advise.

Contract - has issues with some clauses in his contract, advised him to discuss directly with Mal as it was executed via the GM. Will advise.

OT Costs - Ocean Thunder is a competition that was a 'nice to have' in SBC's 2022/23 proposal. It was to be funded and paid for via sponsorship which they have gained. This, to my knowledge, included SBC's costs (accom, travel, etc). SBC was agitated and vocal that he wanted the club to pay for his costs, and only the rowers we to be refunded via the sponsorship money. My belief is that all OT costs, including SBC's costs, should be paid out of the sponsorship/race winnings and not born by the club. Treasurer AM confirmed the \$20k budget for OT was to be paid from funds raised by the boat team.

GWO spoke to issues in relation to the ongoing compliance issues with the Surf Boat Coach contract in particular around expenses. There was a broader conversation amongst the MC members about continuing aggravation with the SBC and volunteer leaders.

## 24 - Member Officer's Report

Membership Catchup draw on Friday night and the draw going well.

Tabled proposal for West Coolum property to be used as a dormitory – to be considered as part of the Coolum West master plan.

**ENDORSED** - \$100 voucher for The Shop in recognition of provision of free coffee for members on patrol.

## 25 - Chief Training Officer's Report

GWH – ask what due diligence do we do on new members?

SF – advised an email to the MC is sent on all new members for review and comment.

**ENDORSED** – creating a process and a checklist for Admin to use before new members are accepted.

**TASK** – SF to follow with Admin to create the checklist and process.

GWH leaves meeting around 7.30pm

## **26 - Junior Activity Chairman's Report**

### **Important Dates**

Branch Carnival (20 / 21 & 21 Jan) at Mooloolaba for U11 - U15

State Youth Carnival (16 - 19 Feb) at Mooloolaba for U11 - U15

State Team Dinner (13 Feb) CBSLSC Upstairs 6.00 - 8.00pm 'Guest Speaker TBC'

End of Year Presentation / Break up (26 Feb) - Blast Aqua Fun Park Coolool 8.30am - 10.00am

JA AGM (26 Feb) - Blast Aqua Fun Park Coolool 10.00am

### **General Business**

Attended 'Branch' meeting - short update

Gear trailer booked for 'Branch' and 'State' Carnivals - trailer repaired

Should Gear trailer be re wrapped / branded after 'someone' removed most of the advertising?

Propose 6 - 8 more star pickets be purchased (used to hold down tents / gazebos when away at carnivals) - stored in main gear shed

Update on succession plan for new Nipper Committee - having good success

Placing order for new boards (F/Glass & foamies) prior to end of season as long time frames (already in forecasted budget. Treasurer AM confirmed two foamies and two fibreglass boards provisioned in budget so can proceed to order. Further two of each requested and these would need to come via grant.

**TASK** for IN to get some new signage on the gear trailer.

**ENDORSED** – purchase of bean bags to be sourced by Admin.

**ENDORSED** – will invited Craig Werner to a MC Meeting. He is the current Secretary of Nippers and is interested in seeing how we work before putting stepping forward into the role of Nipper President.

## **27 - Administration Report(A) - Blue Card**

**Motion:** The that Blue Card Report be Endorsed

Nil

## **28 - Administration Report(B) - WorkCover**

**Nil**

**Motion** - That the WorkCover Report be endorsed.

## **29 - Administration Report(C) - Drivers Licence Expiry Report**

**Motion:** That the Drivers Licence Report be Endorsed.

Nil

## **30 - Administration Report(D) - New Memberships and Transfers**

**Motion:** That the New Memberships and Transfers Report be Endorsed.

### New Memberships

1. Louise Demey
2. Matthew Tomley

### Transfers:

**IN**

1. Nicholas Westerhof (from Kurrawa)

**OUT**

1. Daniel Palmer (Ocean Grove, VIC)

**ENDORSED**

### **31 - Administration Report(E) - Grants Register**

Management Committee to advise Administration and the Treasurer of any items to add to the wish list for upcoming grants.

NOTED AND ENDORSED

### **32 - Administration Report(F) - Sponsor Register**

New sponsor coming on board next month, Live Life Pharmacy as a bronze sponsor. Will also have a loyalty cards program with the public and points will accumulate for the club to buy first aid equipment.

NOTED AND ENDORSED

### **33 - General Business(#1) - Endorse J.A.C. minutes.**

Junior Activities Committee Minutes - Not Available

### **34 - General Business(#2) - Endorse Supporters Committee Minutes**

Supporters Committee Minutes - Not Available

### **35 - General Business(#3) - Endorse Joint Facilities Committee Minutes**

Joint Facilities Committee Minutes - Not Available

### **36 - General Business(#4) - Endorse Joint Finance Committee Minutes**

Joint Finance Committee Minutes - Not Available

### **37 - General Business(#5) - Gym Committee Minutes**

Gym Committee Minutes - Not Available

### **38 - Standing Agenda Items**

**Motion:** That the MC endorse the club activities and training locations as detailed below:

#### **Bronze**

All Sunshine Coast and Noosa beaches, Maroochy River and Aqua Park.

#### **IRB**

All Sunshine Coast and Noosa beaches, Maroochy River, Noosa River, Mooloolaba River and Marshes Lagoon.

#### **Surf Boats**

All Sunshine Coast and Noosa beaches, Maroochy River, Noosa River, Mooloolaba River, Brisbane River and Marshes Lagoon.

#### **Juniors**

All Sunshine Coast and Noosa beaches, Maroochy River, Noosa River, Mooloolaba River, Brisbane River and Marshes Lagoon.

#### **Surf Board- Riding**

All Sunshine Coast and Noosa beaches.

#### **Surf Craft**

All Sunshine Coast and Noosa beaches, Maroochy River, Noosa River, Mooloolaba River, Brisbane River, Marshes Lagoon and Aqua Park.

ENDORSED

**39 - Meeting Closed**

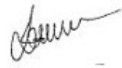
8.40pm

**40 - Next Meeting Date**

16th February 2023

Endorsed By:

Ian Norman



Kathryn Sundstrom:

