

Date 22/03/2023
Time 06:00 PM - 08:00 PM
Location Supporters Function Room and Microsoft Teams Meeting
Note Taker Secretary - Coolum Surf Club

Agenda

1 - President's Welcome

6.05pm

2 - Attendance and Apologies

Attendance:

1. Ian Norman (IN) - President **remote attendance*
2. Gail King (GK) - Deputy President
3. Anne McGill (AM) - Treasurer
4. Kathy Sundstrom (KS) - Secretary
5. Anthony Waring (AW) - Club Captain
6. Greg Woodward (GWO) - Surf Sports Officer **remote attendance*
7. Ross Bauer (RB) & Craig Werner (CW) - Junior Activities Chairman

Absent:

1. Greg Whiteley (GWhi) - Chief Training Officer
2. Noel Boxer (NB) - Member Officer

Visitor:

1. Carla Gilbert

3 - Disclosure of Interest & Declaration of Confidentiality

1. All members are to declare any conflicts of interest regarding the agenda items to be discussed - **Nil Declared**
2. All members are to declare they understand and will abide by the code of conduct for Administrators, Directors and Officers and will maintain strict confidentiality of matters discussed at the meeting. - **Declared**

4 - Approval of Previous Meeting Minutes

Motion: "That the minutes of the meeting held on Thursday 16th February 2023 be accepted and confirmed"

Moved - RB

Seconded - AW

5 - Business Arising From Previous Minutes

- IN to coordinate a follow up session with DC. Not yet progressed
- AW and GK session with CS. Not yet progressed. Agreed to action.
- Agreed to replace damaged mirror in gym. Too much time has passed to write to Grace, agreed no further action.
- Club to cover airfares and course for Skye Wildman for SLSQ Development Program. Agreed.
- Coolum West Property onsite meeting with key stakeholders being arranged by AW 14th April 2023. IN obtaining quote from Shadforths on crossover works.
- IN to source new signage for Gear Trailer. Underway and waiting on measurements

- Carpet quote - two additional quotes received, waiting on one more. Bench extension – quote for \$16,000 extend bench. Too expensive. Discussed with Fred Stokes to progress production of bench templates through his cabinet maker.
- Complaints Resolution Workshop follow up. EOI Ffr investigator agreed. To be progressed.
- Strategy review for coaching program for season 23-24 advised at the GM. IN & GWO have discussed the approach of sending out a survey and then inviting people to a forum

6 - Correspondence In

1. Accuragroup Accounting Agreement

Motion - That the inward correspondence be received and endorsed

Moved - IN

Seconded - KS

7 - Correspondence Out

1. Thank you to James Blackmore for Deputy President Role
2. Thank you to Stephen Foote for Secretary Role
3. Thank you to Paul Norman Charity Golf Day

Motion - That the outward correspondence be received and endorsed

Moved - IN

Seconded - KS

8 - Decisions

The following items require a decision by each member of the Management Committee individually before the meeting or at the meeting.

9 - Decision (#1) Vehicle Use Policy

Endorse the attached Vehicle Use Policy. GK recommended including that emergency services have priority access. Agreed. IN to update.

Policy endorsed subject to the agreed change.

10 - Treasurer's Report

AM tabled the February Reports:

1. Treasurer's Financial Report February 2023
2. Management Report February 2023
3. Summary of committee expenses

Motion - That the Treasurer's Report for the month of February 2023 be endorsed and accepted.

Moved - AM

Seconded - RB

Endorsed

11 - President's Report

Key Activities For Last Month

- Branch Council Meeting - summary notes sent out
- Branch Strategic Planning Workshop - will send outcome through when available
- Female Members Forum
- Review of the Vehicle Use Policy
- State Titles - good turnout and results
- General Meeting

Key Activities for New Month

- Prep for May Excellence Awards
- Prep for Annual Report
- Aussies in Perth
- Progress coaching review
- Coolum West on-site meeting to confirm needs

For Discussion

- Need to start thinking about end of season awards
- Need to start thinking about season 23-24 budgets
- Youth program - still stalled
- Next season nominations
 - Roles up for nomination for the next 2 years
 - President
 - CTO
 - Surf Sports Officer
 - Club Captain
 - Roles to roll over for another year
 - Deputy President (will need to endorse at the AGM)
 - Secretary (will need to endorse at the AGM)
 - Treasurer
 - Member Officer
- SLSQ Leadership Training program - to be announced

12 - Complaints Update

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13 - Deputy President's Report

Key Activities For Last Month

- Women's Forum overview. Twelve participants with SLSQ Deputy President Carol Fox in attendance. Positive feedback – one key theme discussed was board training for women, particularly in beginners role. GK to progress report on the forum and advise re next steps.

14 - Secretary's Report

No report tabled.

15 - Club Captain's Report

- Patrols being kept busy with testing water conditions, heat/large numbers, bait in close/sharks
- Gearing up for the Easter holidays
- Wedge -thanks to First Aid volunteers and GK for coordinating
- End of season gift options discussed. AW suggested dry bags. AW to confirm options and pricing.

16 - Surf Sport's Officers Report

Key Activities For Last Month

- State titles completed with amazing results across the board for Masters and Board Riding teams.

Key Activities for New Month

- Small group attending Aussies – surf boats and surfers.

For Discussion

- Coaching survey to be sent out, should be next week with an open forum a few weeks later.
- 2023/24 Surf Sports Officer – GWO advised he will be unlikely to stand again.

17 - Member Officer's Report

No report – NB travelling to Perth for the Aussies.

18 - Chief Training Officer's Report

No report

19 - Junior Activity Chairman's Report

Key Activities For Last Month

- Nipper Presentation Day went well
- AGM successful with all roles filled
- Youth State Titles presentation dinner was well received and would encourage to continue next year.

Key Activities for New Month

- Volunteers thank you party, small turnout.
- Old / new committee commence handover and pre season start up (Membership fees, program calendar etc.)
- Uniform stocktake in preparation for pre season order of kit
- New Nipper boards due to arrive in April
- Ironman Cooper Williams - Nipper session 14th April. Will look at opening up to the youth.

The MC welcomed to Craig Werner to the table as new JAC Chair and thanked Ross Bauer for his efforts. The MC endorsed the season 2023-24 JAC Committee, officers and age managers as per the Nipper report.

20 - Administration Reports

1. **Blue Cards**
2. **Work Cover**
 - [REDACTED]
 - [REDACTED]
 - [REDACTED]
3. **Drivers Licence Expiry Report**
4. **New Memberships and Transfers**
 - New members - 1) Kathryn Dolan, 2) Darcy Smith, 3) Michaela Kelly
 - Transfers - IN 1) Frances Adock OUT 1) Noel Boxer (dual with Peregian). 2) Ellie Fisher (boatie dual/comp rights to Mooloolaba for Aussies only then will transfer comp rights straight back to Coolum), 3) Rachel Paterson (Noosa - closer to home and work)
5. Grants Register attached. *Management Committee to advise Administration and the Treasurer of any items to add to the wish list for upcoming grants.*
6. Sponsorship Register attached.
7. Upcoming Events
 - 18 March - Spreading of Ashes for non club member. Being conducted by Alastair McGregor and David Corin.
 - 24-26 March - Coolum Wedge Event. Special event application approved
 - 30th March - Tennis Australia kids visiting under club member Mick Clarke supervision, using showers and common room approx 11am-12pm.
 - 14th April - Iron Man Cooper Williams will come down on Friday the 14th of April at 4pm to run the nippers through a session and answer a few questions
 - 25th April - Club members march for Anzac Day
 - 27th May - Presentation Night

21 - General Business(#1) - J.A.C. minutes.

As per Nippers report.

22 - General Business(#2) - Supporters Committee Minutes

Supporters Committee Minutes - Not supplied

23 - General Business(#3) - Joint Building Committee Minutes

Joint Building Committee Minutes - Not supplied

24 - General Business(#4) - Endorse Joint Finance Committee Minutes

Joint Finance Committee Minutes - Not supplied

25 - General Business(#5) - Gym Committee Minutes

Gym Committee Minutes - Not supplied

26 - Standing Agenda Items

Motion: That the MC endorse the club activities and training locations as detailed below:

Bronze

All Sunshine Coast and Noosa beaches, Maroochy River and Aqua Park.

IRB

All Sunshine Coast and Noosa beaches, Maroochy River, Noosa River, Mooloolaba River and Marshes Lagoon.

Surf Boats

All Sunshine Coast and Noosa beaches, Maroochy River, Noosa River, Mooloolaba River, Brisbane River and Marshes Lagoon.

Juniors

All Sunshine Coast and Noosa beaches, Maroochy River, Noosa River, Mooloolaba River, Brisbane River and Marshes Lagoon.

Surf Board- Riding

All Sunshine Coast and Noosa beaches.

Surf Craft

All Sunshine Coast and Noosa beaches, Maroochy River, Noosa River, Mooloolaba River, Brisbane River, Marshes Lagoon and Aqua Park.

Endorsed.

27 - Meeting Closed

7.15pm

28 - Next Meeting Date

Thursday 20th April in the Training Room

Endorsed By:

Ian Norman 

Kathryn Sundstrom: 