VPL Annual General Meeting Agenda

*Vision* Victoria Police Legacy will be there to engage, connect and support police legatees.

*Date* Tuesday 21st October 2025

*Time 3.00pm*

*Location* Victoria Police Centre. 311-313 Spencer Street, Docklands, Conference Room Level T1 13.04

 (Microsoft Teams also available)

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| **AGENDA ITEM** | **PAGE** |
| 1. **Welcome**
 |  |
| Meeting to be opened by the Chair and give the *Acknowledgement of Country* | **1** |
| 1. **Attendance Register /Lodgement of Proxy Vote**
 |  |
| 2.1 Attendance of Members  (as per attendance register)2.2 Proxy Members (as per proxy register)***(Total number of members entitled to vote)****Note# As per Section 30.2 of the Constitution of Victoria Police Legacy Scheme Incorporated – July 2024 the quorum for the meeting is: -**“A* ***quorum*** *for the transaction of the business of a general meeting shall constitute twenty (20) members, entitled under this Constitution to vote at a general meeting being present in person or by proxy.”*  | **3****4** |
| 1. **One minute’s silence for deceased members and police legatees**
 |  |
| Chair to call for a minute’s silence | **1** |
| 1. **Minutes**
 |  |
| ***Resolution 1.*** Confirmation of minutes of the Annual General Meeting held on Tuesday 15th October 2024.**Action Required: Confirmation of the minutes of the Annual General meeting held on 15th October 2024.** | **5** |
| 1. **Chairs Report**
 |  |
| See attached | **8** |
| 1. **Annual Financial Report & associated documentation.**
 |  |
| ***Resolution 2.*** Attached - includes presentation of audited financial reports. **Action Required:** **That the audited financial statements and auditor’s reports for the period 2024 – 2025 be approved.** | **18** |
| 1. **Election of Board Members**
 |  |
| At this point in time, the Victoria Police Legacy Scheme Incorporated is reviewing the current constitution. In view of this, no change in directors is deemed appropriate except for the appointment of an interim Board Member upon the resignation of Superintendent Brad Dixon on 16th September, 2025.In accordance with **(Rule 16) BOARD COMPOSITION….CONSTITUTION** ***(Victorian Police Legacy Scheme Incorporated), (Rule 16.6)*** In the event of a casual vacancyoccurring in the membership of the Board, Directors appointed pursuant to rules 16.1.1 and 16.1.3, the Board shall appoint a suitable and eligible person of the Association pursuant to rule 16.2 to fill the vacancy.To this end Superintendent Belinda Jones has been appointed as interim Director until the review of the constitution is completed and presented to the membership. |  |
| 1. **General Business**
 |  |
| **NIL**  |  |
| 1. **Close of Meeting**
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|  **Board Membership – October 2024 – September 2025**

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| --- | --- | --- |
|  **Kate O’Neill** (Chair) | **Mark Galliott APM** (Vice Chair) | **Darren Bentley** *(CCP Nominee)* |
|  **Bradley Dixon** (resigned September 2025) | **Michael Grainger APM** | **Ben Gordon** |
|  **Karl David** (TPAV Nominee) | **Dianne Thomson** (resigned June 2025) | **Carla McIntyre** |
| **Anthony De Fazio** (Non-Member Director) |  | **Jim Jung** (Non-Member Director) |

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**APOLOGIES: -**

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VPL Annual General Meeting

*Vision* Victoria Police Legacy will be there to engage, connect and support legatees.

*Date* Tuesday 21st October 2025

*Time 3.00pm*

*Location* Victoria Police Legacy Scheme Inc. Offices, Suites 4A & 4B, 303 Burwood Highway, Burwood East, or virtually via Microsoft Teams

**Attendance Register**

|  |  |
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| **Name** | **Signature or via Microsoft Teams** |
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**Proxy Register**

The following Proxy Votes were received prior to the meeting.

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|  | **Name** | **Proxy** | **Date Received** |
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**Resolution 1**

**That the Minutes of the Annual General meeting held on 15th October 2024 be confirmed**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Proxy’s Received** | **For** | **Against** | **Abstain** | **AGM Votes** | **Total Vote** |
|  |  |  |  |  |  |

**Resolution 2**

**That the audited financial statements and auditor’s reports for the period 2024 – 2025 be approved.**

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| **Proxy’s Received** | **For** | **Against** | **Abstain** | **AGM Votes** | **Total Vote** |
|  |  |  |  |  |  |

**MINUTES OF THE ANNUAL GENERAL MEETING HELD ON TUESDAY 15th OCTOBER 2024,**

**VICTORIA POLICE LEGACY SCHEME INC.**

 **Victoria Police Centre. 311-313 Spencer Street, Docklands, Conference Room Level T1 13.04**

**& via Microsoft Teams**

*Attendance: (VPC)* Kate O’Neill (Chair)

 Darren Bentley (CCP nominee)

 Mark Galliott APM (Vice Chair)

*Microsoft Teams:* Ben Gordon

 Jim Jung

 Boris Buick

 Lisa Gilham

 Bradley Dixon

 Felicity Bell

 Michael Grainger APM

 Ashliegh Wigg

 John Huffman

 Greg Dean

 Belinda Jones

*Administration: (VPC)* Lex de Man AFSM (Secretary)

*Guest:* Nil

*Apologies:*Lauren Callaway APM,Terry Rowlands, Dianne Thomson, Rowan Epstein, Tim Tucker

 Matthew Bui, Anthony De Fazio, Karl David (TPAV nominee), Carla McIntyre,

 Neville Taylor APM

*Meeting opened at 3.06 p.m.*

1. **Welcome** The Chair welcomed all to the meeting.
2. **Attendance Register/Lodgment of Proxy Votes**

 ***2.1******Attendance Register***

Fourteen members of the association were present (3 in the Conference Room Level T1 13.04 and 11 via Microsoft Teams) as per the Attendance Register.
***2.2 Proxy Votes***

 The following Proxy Votes were received prior to the meeting.

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Name** | **Proxy** | **Date Received** |
| 1 | Matthew Bui | Kate O’Neill | 24.09.2024 |
| 2 | Terry Rowlands | Kate O’Neill | 25.09.2024 |
| 3 | Neville Taylor APM | Kate O’Neill | 25.09.2024 |
| 4 | Rowan Epstein | Kate O’Neill | 30.09.2024 |
| 5 | Tim Tucker | Kate O’Neill | 27.09.2024 |
| 6 | Lauren Callaway  | Kate O’Neill | 26.09.2024 |
| 7 | Sashi Vagadia | Kate O’Neill | 01.10.2024 |
| 8 | Neill Keating | Kate O’Neill | 01.10.2024 |
| 9 | Simona Tuica | Kate O’Neill | 01.10.2024 |
| 10 | Craig Burge | Kate O’Neill | 01.10.2024 |
| 11 | Stephen Pope | Kate O’Neill | 01.10.2024 |
| 12 | Warren Chapman  | Kate O’Neill | 01.10.2024 |
| 13 | Deanne Bulter | Kate O’Neill | 01.10.2024 |
| 14 | Vincent Murro | Kate O’Neill | 01.10.2024 |
| 15 | Bronwyn Keddie | Kate O’Neill | 01.10.2024 |
| 16 | Kellee Jordan | Kate O’Neill | 01.10.2024 |
| 17 | Tony Gentile | Kate O’Neill | 01.10.2024 |
| 18 | Renee Campbell | Kate O’Neill | 01.10.2024 |
| 19 | Stephen Phelan  | Kate O’Neill | 01.10.2024 |
| 20 | Tim Johns | Kate O’Neill | 01.10.2024 |
| 21 | Jennie Thorn | Kate O’Neill | 01.10.2024 |
| 22 | Ryan Montgomery  | Kate O’Neill | 01.10.2024 |
| 23 | Kurt Woods | Kate O’Neill | 30.09.2024 |

1. **One minute’s silence for deceased members and police legatees.**

The Chair called for the observance of one minute’s silence in memory of all serving and retired members of Victoria Police, their spouses/partners and legatees who had died during the last twelve months.

In doing so the Chair acknowledged that during this past year **South Australia Police** lost a member in tragic circumstances. **Brevet Sergeant Jason Doig** who was feloniously killed on a remote rural property at Senior on the 16th November 2023. Brevet Sergeant Doig was raised near Warrnambool and Victoria Police Legacy have afforded Jason’s mother and stepfather the status of *‘Friend of Police Legacy’* thereby ensuring that they will always remain supported by the policing family.

1. **Minutes**

 Minutes of the Annual General Meeting held on 17th October 2023 tabled.

 **Resolution 1: -**

 Motion that minutes as presented be accepted
 Moved: Mark Galliott APM
 Seconded: Ben Gordon

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| **Proxy’s Received** | **For** | **Against** | **Abstain** | **AGM Votes** | **Total Vote** |
| 23 | 23 | 0 | 0 | 14 | 37 |

 **Result: - Carried**

1. **Chairs Report**

The Chair presented her report and noted some of the highlights of the last twelve months. *(circulated)*

1. **Annual Financial Report**

The Finance Report and the audited financial report for the period 2023-2024, as prepared by Collins & Co, was tabled.

 **Resolution 2: -**

 That the audited financial and auditor’s reports for the period 2023-2024 be approved.

 Moved: Ben Gordon

 Seconded: Jim Jung

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| **Proxy’s Received** | **For** | **Against** | **Abstain** | **AGM Votes** | **Total Vote** |
| 23 | 23 | 0 | 0 | 14 | 37 |

**Result: - Carried**

1. **Election of Board Members**

Declaration by Secretary as per Rule 19 of the Constitution.

In accordance with **(*Rule 19) DIRECTORS – PROCEDURE FOR ELECTION OF…CONSTITUTION (Victorian Police Legacy Scheme Incorporated),*** and following receipt of nominations to fill three (3) Director vacancies ‘*not fewer than 30 days before the date fixed for the holding of the election’* ***(Rule 19.1.3)***, and in accordance with **(*Rule 19.2) ‘If the number of nominations received is equal to the vacancies to be filled, the persons nominated shall be deemed to be elected’***, advice is provided that the following nominees are ‘***deemed to be elected’*** for the term, as outlined: -

* Superintendent Brad Dixon          *15h October 2024 to 20th October 2026* (2 years)
* Commander Mark Galliott APM  *15h October 2024 to 20th October 2026* (2 years)
* Inspector Carla McIntyre              *15h October 2024 to 20th October 2026* (2 years)
* Inspector Di Thomson                   1*5h October 2024 to 20th October 2026* (2 years)

Following the declaration, the Chair thanked Senior Sergeant Darren Kenos for his service to Victoria Police Legacy as a Board Member since 2015 and congratulated Inspector Carla McIntyre on her election to the Board.

1. **8. General Business**

 8.1 ***Resolution 3.***

That Police Veteran Glen Riddle, having rendered outstanding service to Victoria Police Legacy as a VPL Volunteer for a period of more than 40 years, be awarded Life Membership of the Association.

Moved: Ben Gordon

 Seconded: Jim Jung

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| --- | --- | --- | --- | --- | --- |
| **Proxy’s Received** | **For** | **Against** | **Abstain** | **AGM Votes** | **Total Vote** |
| 23 | 23 | 0 | 0 | 14 | 37 |

**Result: - Carried**

 8.2 ***Resolution 4.***

Senior Sergeant Darren Kenos, having rendered outstanding service to Victoria Police Legacy as a Board Member since October 2015 and as Chair of the Finance & Audit Committee since 2016 be awarded Life Membership of the Association.

Moved: Darren Bentley

 Seconded: Brad Dixon

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| **Proxy’s Received** | **For** | **Against** | **Abstain** | **AGM Votes** | **Total Vote** |
| 23 | 23 | 0 | 0 | 14 | 37 |

**Result: - Carried**

1. **9. Close of meeting**

 Meeting closed at 3.17 p.m.

*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

 *……………………………. – Chair*

 *Date 21/10/2025*