

# FY25-30 JACK BROCKHOFF FOUNDATION GRANTING PROGRAM APPLICATION GUIDELINES

The Jack Brockhoff grants program aims to support initiatives that provide enduring benefits to the health and wellbeing of all Victorians, so they may enable their communities to thrive.

Our strategic priorities focus on achieving tangible outcomes across three areas of impact:

1. **Thriving Children:** With a focus on breaking cycles, we invest in initiatives that support the first six years of a child's life through early intervention and prevention. Our goal is to ensure that all children reach their full potential.
2. **Safe, Secure, Connected Communities:** With a focus on participation and connection, we invest in increasing access to secure housing and mental health support. Our aim is to ensure that Victorians, especially older Victorians, can remain connected and engaged with their families, friends, and communities.
3. **Backing Big Ideas:** With a focus on achieving change at scale and addressing complex problems affecting the health and wellbeing of Victorians, we invest in leaders and experts in community, social innovation, and medical research. Our aim is to identify and implement innovative solutions to these intricate challenges.

Our strategic pillars are put into action through our investment approaches (granting streams). We have three investment approaches that address specific needs and priorities:

## **Bold Futures:**

- **Project Grants:** Investing in innovative medium-term initiatives that test solutions to complex problems. Grants of between \$100k-\$200k p.a. for up to three years via an annual open grant round.
- **Early Career Medical Research Grants:** Strengthening research capability in Victoria by helping establish the careers of talented young scientists. Grants of up to \$75k p.a. for up to 2 years via an annual open grant round. (our Early Career Medical Research Guidelines and FAQ's can be found [here](#))

**People & Place:** Supporting communities to build resilience and to thrive. We prioritise initiatives that are community-led and owned, responding to the community's ideas and backing them. Grants of between \$200k-\$300k p.a. for up to 5 years are available through an invitation only granting process.

**Grassroots Capabilities:** Supporting the capability and capacity of vital grassroots organisations. Grants of between \$10k to \$30k for one year only via an annual open grant process.

## Payment of Grants

If your application is successful, you will be contacted by the Foundation and asked to supply banking details through our secure online system. The grant will then be paid by electronic transfer. Timelines for each grant and assessment process will be communicated through the Foundation's website.

## Grants to applicants working in large institutions

The Jack Brockhoff Foundation will not support applications from individuals working in institutions that apply an additional impost on the recipient of a grant, either by way of a portion of the grant sum being removed for institutional administration purposes, or by the levying of additional institutional costs to the recipient because of them receiving a grant from the Foundation.

## Reporting

All grant partners are expected to report on their grant annually using JBF's online reporting templates. All multi-year payments are conditional upon a satisfactory progress report assessment.

## Exclusions and restrictions

Please refer to the [eligibility page](#) on our website for general eligibility guidelines of the Foundation.

## Submitting an application

- All applications for funding must be submitted online via a link to our application templates while the relevant grant round is open.
- All prospective applicants must have spoken with foundation staff prior to commencing an application.

## Key assessment criteria

The Foundation is committed to a transparent assessment process in reviewing all grant applications submitted for consideration. Listed below are some of the major factors taken into consideration when grant applications are reviewed and compared with other applications. Please note, this is not an exhaustive list but gives an insight as to the Foundation's criteria.

- Organisation demonstrates how the initiative aligns with at least one of JBF's Strategic Priorities
- CEO and board members/committee of management demonstrate appropriate skills, capability, and capacity relative to the organisation size and scale, its purpose, operations and needs
- Organisation is financially secure and stable
- Board members/decision making employees are broadly representative of the stakeholders the organisation serves, considering gender, ages, cultures, etc.
- Organisation demonstrates the capacity and/or track record to deliver the project
- Organisation reasonably outlines the funding required and how it is intended to be spent
- Organisation articulates relevance and need of project
- Organisation identifies project risk and mitigation strategies
- Organisation outlines the objectives of the project and provides measurable outcomes

### **Privacy Statement**

The Jack Brockhoff Foundation (“The Foundation”) is committed to protecting the privacy and confidentiality of those who apply for our grants and others we work with.

We only use your personal information for the purposes outlined in this statement and for the purposes of operating our granting programs. Your personal information will not be added to a mailing list or used or disclosed to a third party for any other purpose without your consent.

### **How we use your information**

The Foundation may, on occasion, forward and/or discuss your application with external reviewers and/or other trusts and foundations. The staff and directors use this information to inform their decision making. The Foundation may also use, for promotional purposes, information about projects included in successful grant applications or progress/final reports. The Foundation may display information about each successful grant application on its website and in its annual report, including the name of the organisation (or in the case of individuals representing organisation recipients, the name and a picture of the representative), a brief project description, the amount and duration of the grant and which grant program it has been funded under.

If you have any questions regarding the Foundation’s grant making, please contact the Foundation office at:

Email: [foundation@jackbrockhoff.org.au](mailto:foundation@jackbrockhoff.org.au)

Phone: 9006 1765